

Frank Phillips College
Board of Regents
Regular Meeting
May 17, 2010

- Members Present: Conny Moore, Odis McClellan, Steve Williams, Jay Campbell, Ed Quiros, Carlos Mendez, Sandra Hilbert, Marlene McKinney, and Scott Radach.
- Others Present: Herbert J. Swender, Sr., Jud Hicks, Lew Hunnicutt, Shannon Carroll, Becky Green, Jerri Aylor, and Gloria Rummel.
- Call to Order: Mr. Moore called the meeting to order at 12:40 p.m. and welcomed the guests. Mr. Williams presented the invocation.
- Mr. Moore: Mr. Moore expressed gratitude on behalf of the Board to Mr. Mendez for his service to the Board. On a motion by Mr. Williams, seconded by Mr. McClellan, the Board members unanimously expressed their thanks to Mr. Mendez for his service to the Board of Regents. Mr. Mendez expressed his thanks and his continued support to Frank Phillips College.
- Canvass Election Results: Mr. Moore noted the following election results:
- A total of 382 votes were cast in the May 8, 2010, election
 - Mr. Campbell received a total of 184 votes
 - Ms. McKinney received a total of 270 votes
 - Mr. Williams received a total of 238 votes
 - Mr. Mendez received a total of 117 votes
- On a motion by Ms. Hilbert, seconded by Mr. McClellan, the election results were unanimously accepted as presented.
- Oath of Office: The Oath of Office was administered to Mr. Campbell, Ms. McKinney, and Mr. Williams. Dr. Swender expressed his appreciation to the Board for their time and intellect and, most especially, their compassion for Frank Phillips College.
- Election of Officers: On a motion by Mr. Williams, Mr. Moore was nominated for Chair of the Board of Regents. Dr. Quiros moved that the nominations cease. Mr. Moore was elected by acclamation.
- On a motion by Ms. Hilbert, Mr. Williams was nominated for Vice Chair of the Board of Regents. Dr. Quiros moved that the nominations cease. Mr. Williams was elected by acclamation.
- On a motion by Mr. Williams, Ms. Hilbert was nominated for Secretary of the Board of Regents. Dr. Quiros moved that the nominations cease. Ms. Hilbert was elected by acclamation.
- Mr. Moore noted that the officers elected would serve a two-year term.

Minutes of the
April 19, 2010,
Regular Meeting:

Mr. McClellan noted that on page 7, "Un-District" should read "In-District." Mr. Radach noted that on page 6, "ing" should be added to "adjoin" under the Financial Report, Expenditures. Mr. Williams explained that in the second paragraph of the discussion regarding Tuition and Fees, he had outlined specific areas where the Tuition increase should be used. The third item, "the cost of doing business," was not a part of his recommendations. Mr. Moore suggested that that portion of the minutes be left as recorded and applied as the comments were made. On a motion by Mr. Radach, the minutes were unanimously accepted with the first two corrections noted.

Financial Report:

Dr. Hicks presented the financial report noting:

Revenue:

- This is the eighth month of the budget year
- Tuition & Fees collected to date are \$2.5 million, with approximately \$40,000 remaining
- Emails have been received regarding the State's call back funds, but nothing has been finalized
- Taxes Collected are lacking approximately \$1,000 for the Borger District
- Donations and Gifts include the \$37,500 from the Borger Economic Development Corporation, which the Board approved last month
- Miscellaneous Income reflects the end of the One Stop Lease and there will be a shortfall

Expenditures:

- Transportation is over approximately \$3,500, which is primarily due to the cost of fuel
- Repair and Maintenance is on target
- Salaries are on target

Alcohol Parent
Notification
Procedure:

Ms. Green presented the Parent Notification Procedure. The procedure will allow College personnel to notify parents when a student younger than 21 years of age is caught on campus violating the College's policy regarding drug and/or alcohol consumption or possession. The reason for the procedure is to help students think twice since their parents can be notified.

Ms. Green explained the current policy violations for drug/alcohol: first offense is probation and a \$100 fine; second offense is loss of on-campus housing; and third offense is dismissal from school

Dr. Quiros asked that, in light of the events at the University of Virginia, the College might look at background checks on potential students. Dr. Swender explained that the Administrative Team had decided to start doing background checks on students living in campus housing beginning the fall of 2010. Ms. Green added that the Housing Application would include permission to do the background check.

Mr. Campbell asked how background checks would be handled for International students. Dr. Swender explained that International students must have a Visa to come into the country and that the Department of Education probably would

take care of the background check prior to issuing the Visa. Dr. Swender also added that the Alcohol Parent Notification is a procedure, not a policy.

Tyler Street
Restoration:

Dr. Hicks explained that the Tyler Street facility has been cleaned; smoke and burned residue has been taken out. Proposals for restoration have been received. The cleaning was an estimated \$35,000; restoration will not exceed \$55,000; and the cost of personal items and furniture are an estimated \$15,000. If there are no surprises, the facility should be completed and ready to open on August 1, 2010.

Mr. Williams asked if an official cause had been determined. Dr. Hicks explained that the College had not received a final report although the insurance company has "OK'd" beginning the restoration process.

Dr. Quiros asked what had happened to the students who were displaced as a result of the fire. Dr. Hicks said that they were moved into Goins and Stephens Halls and that five to seven of the students chose to move off campus.

Items of Information: Included in the items of information:

- A memorandum of understanding between FPC and West Texas A & M University was signed on May 1st and will provide FPC students with incentives to transfer to WTAMU. A student entering WTAMU with a degree from FPC will receive a \$1,000 scholarship; if that student is a member of Phi Theta Kappa, the scholarship will be \$1,500.
- Dr. Swender noted that he had received numerous good comments regarding the many events that the College has hosted over the last two weeks. Mr. Williams added that the events were exceptionally good and well presented. He commended Dr. Swender and the staff for the scholarship banquet, nurses' pinning, and graduation.
- Becky Green facilitated having the drug dogs on campus two weeks ago. Dr. Swender commented that FPC will be a safe, drug-free environment.
- The May Mini Term begins today, May 17th. The Summer Term begins on June 1st.
- The Annual Board of Regents Retreat date has not been set, but members will receive written notification when it is.
- Dr. Swender will present an Orientation and Induction session for new board members, and any other members who wish to attend, to present an overview of the college. The session will last about 1 ½ hours. Dr. Swender will make arrangements with the new members for a date and time of the session.

Sandra Hilbert:

Ms. Hilbert asked if there were any suggestions for a replacement for the Spring Creek position on the Board. Mr. Moore noted that there were some inquiries and he asked members if they would bring names of individuals that they would recommend.

Conny Moore:

Mr. Moore noted that the "Board Self-Evaluation" was listed on the calendar for July. He said that in the past the self-evaluation was done in December. Dr. Swender explained that July would be a good time to review the academic year. Mr. Moore asked that the President bring to the Retreat proposed evaluation

forms. Dr. Swender said that the Board self-evaluation would be included on the Retreat Agenda.

President's Report:

Included in Dr. Swender's report:

- Excellent attendance at last week's banquets and ceremonies.
- There is still a lot going on at the State level. It appears that the State's shortfall is about \$18 billion. The sales tax revenue will determine where the State winds up.
- The College received less than \$50,000 in AARA funds, which was backed out of its appropriations. The College has invested more time and effort in reports that are required of anyone receiving the funds.
- Dr. Swender was a guest of the Perryton Radio Station last week. He discussed the new financial aid process that will go into effect next month.
- During the Nurses' Pinning Ceremony Dr. Swender was asked how old the 501 seats in the auditorium were. He responded that they are original to the 1960 building. Dr. Swender announced a "Back Your Fine Arts Chair Campaign" to provide funds to replace the auditorium seats. The campaign will begin immediately and end June 1st. Individual seats are available for \$200 each; a family pack of four for \$800; and a reunion pack of 20 for \$4,000. He announced that Board Member, Steve Williams purchased the first twenty-five seats today.

Adjournment:

There being no further business, the meeting was adjourned at 1:40 p.m. Mr. Moore asked members to stay for a work session regarding institutional goals for the 2010-2011 academic year.